

Creating Workshops

*Education is the backbone of iNSIDEoUT,
and a weapon in the fight against homophobia.*

1 Choose a Topic

Brainstorm first with no limitations. Allow yourself to be as creative as possible, and write down everything you think of, regardless of how ridiculous it sounds. Browse topic ideas at iNSIDEoUT180.org/workshops.php

2 Write Down Your Goals for the Activity

What do you want the participants to learn? What do you want them to walk away saying or thinking? Why are you planning an activity around this topic? Be specific in articulating your goals. How will you determine whether you've achieved the goals you set for the activity?

3 Research

Learn about your topic before you run the activity. Do research on the internet and in libraries. Research increases the quality of your workshop. Read...consult sources...don't just rely on what you think you know.

4 Develop an Implementation

Or in other words, decide how the activity will work. Write up a detailed description of how the activity will work, so that someone who's never met you could read the description and know exactly how to run the activity without your help. Decide what kind of activity it will be: quiet? seated? active? If you have trouble coming up with an implementation, go back to step 2 and clarify your goals, or visit our workshop page (iNSIDEoUT180.org/workshops.php) for ideas.

5 Wrap It Up

Your workshops should conclude with a discussion. Write up five to ten questions to guide the discussion. Help participants personally wrap up the things they've learned, and the thinking they've done. Ask them questions that get them to articulate the purpose of the activity in their own words, and get them to process and share what they've learned and what they think about the things they've learned. Keep in mind your goals when writing up questions. For help on leading discussions, visit iNSIDEoUT180.org/discussionhowto.pdf.

6 Get Feedback

Ask your participants what they enjoyed about the activity and what would have made it better. Have them fill out an evaluation form. Thank them for their participation.

7 Add it to the Archive

Submit your workshop online to be added to the iNSIDEoUT archive at iNSIDEoUT180.org/workshops.php.

